

Southwest Spanish Mustang Association

Transfer Application

Use this form to request transfer of SSMA horse ownership records.
Transfer New Ownership Only - \$20.00: ownership record update only; no new certificate is issued.
For the \$20 option, submit a front and back copy of the original certificate showing signatures, date, and notarization.
Transfer New Ownership with New Certificate - \$35.00: ownership record update and a new certificate request.
For the \$35 option, the original certificate must be mailed to SSMA and must show signatures, date, and notarization.
For the \$35 option, current left and right side horse photos are also required.
A transfer with new certificate will not be completed until the original certificate is received by SSMA.
Return by email: ssmaregistry@gmail.com | Website: ssmaregistry.com
Mailing address: 6608 N. Western Avenue, #1068, Oklahoma City, OK 73116

Date:

TRANSFER OPTION

☐

Transfer New Ownership Only

\$20.00

Requires front/back copy of original certificate.

☐

Transfer New Ownership with New Certificate

\$35.00

Requires original certificate mailed in plus left/right photos.

HORSE INFORMATION

Registered Horse Name

SSMA Registration Number

Sex

Date of Sale / Transfer

Horse description or identifying notes, if needed:

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CURRENT OWNER / SELLER INFORMATION

Seller Name	
Street Address	
City	
State	
Zip Code	
Phone Number	
Email	

NEW OWNER / BUYER INFORMATION

Buyer Name	
Street Address	
City	
State	
Zip Code	
Phone Number	
Email	

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NEW OWNER MEMBERSHIP INFORMATION

☐ New owner is a current SSMA member.

☐ New owner is not currently an SSMA member.

Membership Number, if known:

Membership is required before registry services can be completed.

PERSON COMPLETING THIS FORM

☐ Current owner/seller is completing this form.

☐ New owner/buyer is completing this form.

☐ Other person is completing this form.

Name of person completing form:

Relationship to transfer:

Explanation, if someone other than seller or buyer is completing this form:

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REQUIRED DOCUMENTS AND PHOTOS

Check the items included with this transfer request.

FOR TRANSFER NEW OWNERSHIP ONLY - \$20.00

Submit copies only. The owner may keep the original certificate for this option.

- ☐ Front copy of original certificate included
- ☐ Back copy of original certificate included showing signatures, date, and notarization

FOR TRANSFER NEW OWNERSHIP WITH NEW CERTIFICATE - \$35.00

The original certificate must be mailed to SSMA. The transfer will not be completed until the original certificate is received.

- ☐ Original certificate is being mailed to SSMA
- ☐ Original certificate is signed, dated, and notarized
- ☐ Current left side horse photo included
- ☐ Current right side horse photo included

Document or photo notes, if needed:

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PAYMENT INFORMATION

Payment must accompany the application. Select the transfer option being paid and enter the amount paid.

☐ Transfer New Ownership Only - \$20.00

☐ Transfer New Ownership with New Certificate - \$35.00

Amount Enclosed/Paid:

☐ Check or Money Order

☐ Other approved payment method

CERTIFICATION AND AGREEMENT

By signing below, I certify that the information provided on this transfer application is true and correct to the best of my knowledge. I understand that SSMA will review the horse record, membership status, payment, and required certificate documents before completion. For the \$20 transfer option, I understand that SSMA requires front and back copies of the original certificate showing signatures, date, and notarization. For the \$35 transfer option, I understand that the original certificate must be mailed to SSMA and must show signatures, date, and notarization. I understand that a transfer with new certificate will not be completed until the original certificate has been received by SSMA. A typed name below may be accepted as an electronic signature when this form is completed and returned by email.

Signature / Typed Name:

Date:

Printed Name:

Return Instructions

Email completed form and required copies/photos to ssmaregistry@gmail.com or mail to:

SSMA, 6608 N. Western Avenue, #1068, Oklahoma City, OK 73116

For \$35 transfer with new certificate, mail the original certificate to SSMA. Transfer will not be completed until received.

Incomplete applications, missing payment, missing photos, or missing required certificate documents may delay processing.

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FOR REGISTRAR USE ONLY

Transfer Application ID

Date Received

Application Status

Payment Status

Payment Type

Amount Received

☐

Horse Verified

☐

Membership Verified

☐

Documents Reviewed

☐

Certificate Copy Received

☐

Original Certificate Received

☐

Photos Reviewed

☐

Transfer Approved

☐

Official Horse Record Updated

☐

New Certificate Issued

Date Record Updated:

New Certificate Date:

Registrar Notes: